



St Michael with St Mary

Living God, we pray for growth in St Michael's and St Mary's:
make us effective evangelists,
deepen our spirituality,
and strengthen us for service,
in your name and to your glory.
Amen.

Annual Report and Accounts 2022

including the Agenda for the Annual Meeting
10.15 am Sunday, 21st May 2023 in St Michael's Church

UK Registered Charity 1132915

The Parish Office
The Vicarage
St Michael's Street
St Albans, AL3 4SL

www.stmichaels-parishchurch.org.uk/

Governed by the Parochial Church Council Powers Measure (1956) as amended
and Church Representation Rules



THE ANNUAL PARISH MEETINGS

Sunday 21st May 2023

10.15am

THE ANNUAL MEETING OF PARISHIONERS

- Appointment of Clerk
- Election of Churchwardens

10.20am

THE ANNUAL PAROCHIAL CHURCH MEETING

- Apologies
- To receive the revised Electoral Roll
- To confirm the minutes of the meeting held on 22nd May 2022
- Delegation of Churchwardens' powers in respect of St Mary, Childwick
Green to those elected as Deputy Churchwarden(s)
- Election of Deputy Churchwarden(s)
- Election of members to St Albans Deanery Synod
- Election of members to the PCC
- Election of St Mary's sub-committee
- Election of Stewards (Sidesmen)
- Election of Assistant Churchwarden(s) for St Michael's
- To receive the Annual Report of the PCC including Accounts for the year
ended 31st December 2022
- Appointment of Reviewing Accountant
- Chairman's remarks
- Matters arising from minutes of 22nd May 2022 or discussion of matters of general
parochial interest – to be sent in advance to Val at chiesa@btinternet.com
- Date of Next Meeting
- Grace

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Introduction and Church Wardens' Report

This year saw the celebration of Queen Elizabeth II's Jubilee in June and her death in September. She was a deeply committed Christian as Head of the Church of England, and this marks an important historical change for all of us, most of whom were born within her reign. It has also been a year of change for us at St Michael's as this is the first time in ten years that we are compiling our annual report without an introduction from our Vicar, Kenneth Padley, who left us at the end of May to take up the post of Canon Treasurer at Salisbury Cathedral. A group of parishioners went to Salisbury Cathedral on 12th June to see Kenneth installed in his new post and we are glad that he is in a place that will make good use of his considerable talents. In his time here, Kenneth increased the numbers attending our various services, oversaw major fabric projects, developed our Ministry of Welcome, increased our interaction with schools in the parish, especially St Michael's, and steered us through the pandemic period. He was very good at spotting talent in new members and many an unsuspecting wedding couple has found themselves on the coffee or stewards' rota without quite knowing how they got there. His energy was boundless, and his knowledge of both theology and history enlivened his sermons and the many talks he gave here and at the Cathedral. We miss Anna and Alex too, not least for their input into the Choir.

Running a parish without an incumbent or a curate has been a major challenge. We are extremely grateful to John Bannister, our Associate Priest, and Ruth Goatly, Associate Priest at St Mary's Marshalswick, for their help and support, not only in presiding at services, but also in giving us the benefit of their knowledge and experience. Kenneth left us a spreadsheet with clergy cover booked in until December, which helped us considerably. Other clergy from across the Diocese of St Albans, and retired clergy, have been generous with their time at both our churches, ensuring we could run all our usual weekly services. We would like to thank them and the Readers, Mike and Barbara and especially our own Reader in Training, Patsy Cann, who have supported us throughout the year.

As a parish, we rely on the work of our four committees, Pastoral and Worship, Mission and Community, Stewardship and St Mary's. We were all deeply saddened by the sudden death of Bronwen Parr in April. Bronwen's quiet but dedicated service as Chair of P&W, pastoral visitor at Fosse House, member of the choir and numerous other contributions to parish life are greatly missed, as is Bronwen herself. Gillian Davey has very kindly stood in as Chair, and Ken Young took on the role of Chair of Stewardship from Kenneth. Kate Berry continues as Chair of Mission and Community and William Davis now chairs the St Mary's Committee. You will see from the reports that activities have continued as usual during the vacancy period thanks to the efforts of all committee members.

Keeping everything in the parish running smoothly, or even just running, has been a challenge as there was so much that Kenneth did day to day that we weren't aware of. We are particularly grateful to Georgie for the extra time and effort she has put into managing the administration of the parish; everything from ordering candles and paper towels, to sorting out arrangements for weddings and funerals and ensuring all the bills get paid. Thanks are also due to Danielle for introducing a new online booking system for our halls and increasing the number of hirers using them. Steph Rainbow has continued to offer efficient support to the office staff.

Colin Hamling, our Director of Music, has been invaluable not only in running the choir but managing all aspects of our music for worship. Our assistant wardens, Sue Dyson,

Chris Allen, Rachel Naylor and Anita Lindeman have helped us out in various ways, and Nigel Voyce has managed church finances and developed our financial strategy. Together with our associate priests, they have formed the Standing Committee group which helps us to oversee all parish business. We could continue to name names but we hope that anyone not specifically mentioned here will accept our appreciation of the support they offer.

Like most parishes, we are still feeling the effects of the pandemic on church attendance. Many of our congregation have returned to worship but perhaps not as regularly as before. Our Children's Church numbers are still lower than pre-pandemic, although weekly school services on a Wednesday for the whole of St Michael's School and their parents started again in September, plus Friday assemblies for some classes. Attendance at Easter and Christmas services is getting closer to pre-pandemic levels, and baptisms and weddings now take place more regularly. The re-plastering of the church began in April and lasted a full six months, restricting use of space and making the building look very untidy during work on the nave and chancel. We are grateful to St Albans Cathedral for allowing us to transfer a wedding there in the summer. The organic drying-out process also meant we couldn't turn the heating back on until 8th December, but judicious use of blankets, and possibly thermals, allowed our hardy congregation to survive the cold.

The key activity for us wardens has been managing the process for recruiting a new vicar with the support of the Archdeacon of St Albans, Jane Mainwaring, and the Rural Dean, Richard Watson. We hit the ground running with our Informal Vacancy Meeting in St Michael's, facilitated by Bishop Michael before he moved on to Bath and Wells. This meeting and the day of discernment held at St Mary's in July allowed parishioners to discuss our future direction and the kind of person who might lead us into it. We used the outputs from both meetings plus written contributions from groups and individuals to create our parish profile, together with a range of photos to illustrate life at St Michael's and St Mary's. This document accompanied the advert in the *Church Times* in September and in November we interviewed the shortlisted candidates who had applied for the incumbency. We were delighted to appoint the Rev Jonathan Lloyd, currently Minor Canon Precentor at St Albans Cathedral, as our new vicar. Jonny, Emily and their three children will be joining us after his licensing service on Thursday 11th May 2023. As Bishop of Hertford, our former Archdeacon Jane will be presiding at the ceremony.

So, by the end of the year we had good news for a new era for St Michael's with St Mary's. The year of vacancy has taught us a lot about just how much work it takes to run a parish and the role of our priest at the heart of it.

Val Chiesa and Mark Pedroz

Statement of Public Benefit

The Ecclesiastical Parish of St Albans St Michael (UK Registered Charity 1132915) exists to offer Christian worship, teaching and pastoral care. Our provisions are open to those of all faiths and none, and are free at the point of delivery. (Some occasional offices do incur statutory fees, although we strive to ensure that none are excluded on the grounds of economic or other disadvantage.)

During the past year, public benefit has been advanced in many ways, including:

1. the provision of regular and seasonal worship in sacrament, liturgy and song;
2. the provision of occasional offices - baptisms, weddings, funerals - to mark important stages in the journey of life;
3. the provision of opportunities to engage with Christian doctrine in public preaching, teaching, small groups and children's activities, both inside and outside of church, including in and for local schools;
4. the provision of services to vulnerable groups, including the establishment of a group for older parishioners which meets to walk - optional according to ability – which is followed by a pub lunch;
5. the provision of training in musical performance and theory through our choir, organ scholarship, choral scholarships and bell-ringing;
6. the provision of numerous formal and informal acts of pastoral care;
7. the maintenance of St Michael's and St Mary's as buildings of listed heritage in stone, wood, glass and metal;
8. the supply of St Michael's and St Mary's as venues for reflection, prayer, and tourism, open most days of the year;
9. the maintenance and supply of the Parish Centre, Memorial Hall, and Childwick Schoolroom as spaces for community gathering and hire, including at discounted rates to partner charities;
10. the raising of funds for partner charities and donations in kind for FEED, St Albans Foodbank

Subsequent entries in this Annual Report expand on the above.

Parochial Church Council Members 2022

Members of the Parochial Church Council and Trustees of the Charity during 2022 were:

Ex Officio

- Paul Barnes, Deputy Churchwarden
- Val Chiesa, Churchwarden, Lay Chair
- Kenneth Padley, Chair (until 29th May 2022)
- Mark Pedroz, Churchwarden, Lay Vice Chair

Elected to Deanery Synod

3 elected triennially at APCM and sit on PCC also:

- Sue Dyson
- Graham Willey

Elected to PCC

elected at APCM to serve on a rolling triennial basis:

- Chris Allen
- Lynn Ashmore
- Kate Berry
- David Carter
- Blessing Johnson
- Kevin Keenan
- Jane Larman
- Rachel Naylor
- Sue Vaughan
- Dione Verulam
- Nigel Voyce, Treasurer
- Barbara Young
- Two vacancies

Co-opted

None

Council Report (PCC Secretary)

The PCC has held 6 meetings on alternate months during the past year. The average attendance has been 10 people. The meetings are represented by the four sub-committees

- Mission and Community
- Pastoral and Worship
- Stewardship
- St Mary's

The PCC includes members of the Standing Committee which typically include both clergy and wardens, but over the past year there has been a vacancy for the role of vicar.

In addition to the Standing Committee the members of the Deanery Synod, Diocesan Synod and Friends of St. Michael's are included at the PCC. These committees report back to and participate in decision making for the PCC at the six meetings held during the year.

This year the PCC has been particularly active in administering the formal procedures to select a new incumbent, which has now been successfully achieved.

Lynn Ashmore

Mission and Community Committee Report

2022 flew by but with some obvious significant events. The Mission and Community Committee want to add our thanks to Kenneth for his leadership and support over the years. The Padley's leaving event in May was a celebration of their time at St Michael's and they have been missed since their departure. Our day trip to Salisbury for Kenneth's installation, organised by Yolissa and Russell, was great fun and Salisbury Cathedral made the St Albans contingent very welcome.

The walking group, led by Kathryn Mathews and Sue Vaughan, met seven times between April and December. After each walk, the group were joined for a pub lunch by members of the former lunch club. The next walk is planned for 26th April 2023 and all are welcome for both the walk and the lunch or just to join for a catch up afterward at the pub.

Following the departure of Kenneth, the St Michael's committees have worked more closely together to support Val and Mark in their unenviable roles as Wardens. They have done a wonderful job and we are very thankful for all that they have done. We have worked with the Pastoral and Worship committee during the interregnum to ensure the continuation of pastoral care through phone calls and visits.

We were thrilled to be part of Folk Night on 6th July and to host the brilliant Swanvesta in the churchyard. Thank you to all our volunteers on the night who ran the bar as well as setting and clearing up. Drinks were enjoyed from the Three Brewers with food from The Lower Red Lion and Papa Paella with pudding from the ice-cream cart from Inn on the Park. Folk Night for next year is confirmed as 5th July 2023 so please put the date in your diary.

The weather took a break from the rain and our fabulous stokers managed to light our bonfire on the 5th November as we celebrated Bonfire Night. Special thanks to the local farmer and other families who donated wood and hay bales and to everyone who came and supported us.

Russell and Yolissa continue to spearhead our website development with Steph Rainbow giving us a crucial link to useful information and improving our communication. If you have any time (however little) and any social media awareness, please get in touch as we are constantly looking to increase and develop our online offering.

Thank you to the brilliant committee members who do a lot behind the scenes to make things happen and keep St Michael's community buzzing. Our special thanks go to Barbara Young who left us to join a different committee, but is still so supportive of our group.

Kate Berry

Pastoral and Worship Committee Report

2022 was another year of change and adjustment. It was with great sadness that we learnt the unexpected news of the death of our Committee Chair, Bronwen Parr, who had chaired the first two meetings of the year as usual. We are deeply grateful for her long and generous contribution to many aspects of church life and continue to miss her.

Kenneth's move to Salisbury brought change and challenges, but he had ensured that all was thoroughly in place for our worship to continue strongly. Though the effects of pandemic interruptions are still evident in attendance at worship and in parish life generally, it was heartening to see development. John Bannister and Ruth Goatly have provided continuity of ministry and we have benefited from the ministry of visiting clergy, and the contributions of Patsy Cann (Reader in training) and Barbara Young. We thank all church members involved in the preparation and running of our services.

Colin and the choir have played a significant and highly appreciated part in our worship at the Sunday 9.30 service, through leading the hymns and our cycle of musical settings for the liturgy, and additionally singing a Psalm and anthem. Easter Sunday, the service marking the departure of Kenneth, Anna and Alex Padley to Salisbury, and our usual cycle of three Carol Services were especially notable. The loyal support of past and continuing members of the choir is acknowledged. In September, we welcomed Sedona di Silva as our organ scholar; we also noted the appointment of our ex-scholar, Thomas Dilley, as Organ Scholar at Truro Cathedral.

Bishop Stephen Venner led the Confirmation Service in March, with one adult baptism and thirteen young people and adults confirmed.

Opportunities for study and discussion continued with Lent Groups, using Arthur Howells' "Little Book of Lent". Its wide mix of spiritual writers and themes provided thoughtful participation in a Tuesday evening Zoom group, or on Wednesday mornings in person with post-discussion lunch. Two long-standing Home Groups continued to meet through the year.

The continuing effects of pandemic restrictions are particularly evident in our children's and youth groups. At the start of the year, Children's Church began meeting in the Parish Centre as more suitable than the school hall for smaller numbers. Attendance remained low but the small group is keen and enthusiastic. There were no Good Friday Workshops but the outdoor Children's Service, including making the Easter Garden, was well-attended and much appreciated. After a summer term of good weather, it ended with a picnic party and board games under the trees in the paddock. In the autumn term, Children's Church took part in the Harvest Service and produced a window display in church. The year ended with a very successful Nativity play, with the younger children giving a puppet show and three older children adding acted narration, before leading the congregation in the prayers. Our thanks go to Pauline Wiley and Jo Fabian for keeping the Sunday morning sessions for 5-11 years old running happily and positively.

Rebuilding provision for pre-school children and secondary age is a priority. Jenny Tarvet has had to stand down from Jellies owing to increasing work commitments, and we thank her for all she has achieved in welcoming and developing spiritual engagement

with young people. In due course, we hope to restart a Tiny Tots weekday opportunity and an Admission to Communion group.

The contribution of the Bell Ringers is much appreciated. The team was able to return to a pattern of regular ringing closer to pre-pandemic years, and to resume ringing for weddings and the Folk Evening. One thing that was not “business as usual”, following the death of Queen Elizabeth, was tolling a single bell for an hour on the announcement and on the day of her funeral. Service and practice ringing was half-muffled during the official mourning period, except on the day of Proclamation of the King's Accession, when the team enjoyed celebratory ringing on open bells.

The much-valued Service of Commemoration and Thanksgiving was held at the end of October. Fewer funeral services were held here but Bereavement Support continued to be offered by our trained members, Bronwen Hewer and Jenny Hehl. We thank them for this valuable ministry.

Much affected by pandemic interruptions, pastoral visiting and support has been important. The ministry at Fosse House led by Bronwen and Philip Parr had been greatly appreciated. Maggie Dodd, the Anna Chaplain, now takes Communion to Fosse House and offers ministry there and she has been supported by Patsy Cann. Sue Vaughan, with Kathryn Matthews and others, have provided a programme of walks and lunch. We are grateful for what they have done in reaching out to those who might appreciate church contact and the opportunity to meet socially. Thanks also go to other church members who offer support in various ways.

Alison Ferreira, our Safeguarding Officer, has continued to ensure that all requirements are met, and all relevant safeguarding training undertaken by those in positions to which it applies. Her efficiency and care are very important.

St. Michael's and St. Mary's have been regularly open daily, offering opportunity for personal prayer and quiet reflection. Our thanks to all involved in making our churches places of welcome – flower arrangers, cleaners, gardeners.

Finally, we wish to record in particular our very grateful thanks to the wardens, Val and Mark, who have contributed so much, particularly since Kenneth's departure.

Gillian Davey

Safeguarding Report

The House of Bishops 'Promoting a Safer Church', the safeguarding policy statement of the Church of England, together with all supporting practice guidance which has been adopted by our PCC, remains the basis on which we implement safeguarding within the parish.

St Michael's Church is committed to the safeguarding, care and nurture of children, young people, as well as vulnerable adults who are part of our church community. It is important to us that all our parishioners are able to worship with encouragement and safety.

In accordance with the Church of England guidelines, we continue to:

- undertake an annual review of our safeguarding policy, which is approved by our PCC and can be viewed on the church website, as well as being displayed in the church and other church buildings.
- adopt and implement the Church of England policy for safer recruitment.
- obtain DBS (Disclosure and Barring Service) clearances for all volunteers working with children, young people and vulnerable adults, as well as for all PCC members in view of their position as trustees of the church.
- ensure that all people mentioned above receive the appropriate safeguarding training provided by the Church of England safeguarding team. This training is to be refreshed every 3 years.
- ensure that all groups who hire our church premises on a regular basis have their own safeguarding policy and if not, adopt ours.

I wish to thank Mark Pedroz and Gillian Davey, acting chair of our Pastoral and Worship Committee, for their support and guidance during the interregnum.

Alison Ferreira

Stewardship Committee Report

During 2022, the Stewardship Committee, charged with the oversight of **finance**, **fabric** and **people**, met six times, once in the Memorial Hall as there has been significant improvements in the fabric, management and letting of this important asset.

All of the above is ably assisted by the employed ministries of Georgie Ray (Parish Administrator), Danielle Argent (Halls Administrator) and Colin Hamling (Director of Music), and also the myriad volunteers who give of their time and skills quietly and faithfully. Their value is immeasurable and the parish would be poorer without them all.

Parish finances remain well-controlled and reserves are such that regular maintenance, compliance and improvements are affordable. We rely on regular giving from the worshipping community, generous benefactors and visitors to retain this strong position. During the year we received a generous legacy from a recently departed member of the community which has been invested appropriately.

We said goodbye to Kath Teal, our Parish Giving Scheme administrator and are delighted that Tony Fisher had taken on this ministry. Year on year more of us use this safe, efficient and time-saving method for regular giving to the parish.

Lettings income (including the regular income from the tenanted School House Flat) is growing, largely as a consequence of improving the facilities e.g. the kitchen and lighting in the Memorial Hall, and much-needed investment in the School Room at St Mary's.

It must be noted, once again, that expenditure in the year was higher than income and we are grateful to the Friends of St Michaels for enabling much of the significant capital projects during the year.

2022 saw the completion of the damp remediation at St Michael's with the removal, natural drying and the lime plastering of significant sections of the walls. The heating was back on for the Christmas celebrations!

Regular visitors to St Mary's have appreciated the vast improvement to the car park at the rear of the church; as have their vehicles' wheels.

Unseen by most, yet vital for the safety and comfort of all, is the servicing, inspection and testing of the facilities and fabric - from boilers, portable appliances, smoke and heat detectors and much more.

Stewardship of course extends beyond our parish and the Committee is renewing our commitment to becoming an Eco-church by 2025. This is not a box-ticking exercise; it is an ongoing outreach which will engage many of the parish and local community.

Finally, in 2022, we received the 5-yearly diocesan inspections of our fabric; there was nothing of note about which we were not already aware. There is significant work to be done and looming is the replacement of rotten timbers in the tower (this will cost in excess of £50K) and planning has already started.

Ken Young

St Mary, Childwick Green Report

St Mary's has in most respects enjoyed a good year.

For a large part of the past year, we have of course been in the interregnum triggered by Kenneth taking up his new role as Canon Treasurer at Salisbury Cathedral. We congratulate him on this exciting new position and wish him and his family every success and joy in a very special job. However, and a big however, he is much missed and our two Church wardens have done a quite amazing job keeping everything running and oiled, and they will know just how much varied and hard work the vicar of St Michael's actually needs to undertake; it's not just Sundays as some people might think.

It is with great joy (and I imagine with our warden's relief) that we look forward to May 2023 when we will welcome Jonny Lloyd and his young family to pick up the reins.

Attendance numbers at St Mary's have held up well and continue fairly steadily above pre-Covid levels, with a number of regulars who also attend other churches but who appreciate the special traditional Evensong and style that we offer every Sunday. We are most grateful to the ministers and readers who have stepped up to take our services each week which has not only allowed us to continue, but also adds some variation and different styles to be enjoyed and challenged by.

One of the most gratifying and encouraging aspects of our rural little Church being open most days between 9 in the morning and 5 in the evening each day is the steady flow of very welcome visitors which is witnessed by the kind comments left in the Visitors Book, and by the considerable number of prayer requests which are written on cards and hung on the prayer tree. Many are quite moving and it is the practice of the minister to select a few of these to include in our intercessions each week. Many walkers will come and sit and reflect as they pause on their walk through, and very welcome they are (but sometimes, I wish they would wipe their feet better!)

Just being there as a quiet and beautiful place to gather thought is in itself a type of ministry.

Our 'special space' was perfect for the parish Day of Discernment which was a mix of reflection and projection and demonstrated what a unique, quiet, contemplative and refreshing environment can engender. In a very different way, it was also a joy to have the annual pet/animal service conducted by the Archdeacon held in St Mary's Garden and which enabled the needed rural freedom for the varied visitors that day.

Our attached school room and garden continue to attract new user groups and act as a high quality and flexible community space and the revenue this produces is essential to our continued well-being.

Paul Barnes

Minutes of the Annual Meetings 2022

Parish of St. Michael's with St Mary's

ANNUAL PARISH MEETINGS

MINUTES

Sunday 22nd May 2022

St Michael's Church

10.15am. THE ANNUAL MEETING OF PARISHIONERS

1. Appointment of Clerk

Lynn Ashmore is willing to serve in this capacity. *nem con*

2. Election of Churchwardens

Val Chiesa & Mark Pedroz *nem con*

Kenneth thanked both for their time and hard work under recent difficult circumstances.

10.20. THE ANNUAL PAROCHIAL CHURCH MEETING

1. **Apologies.** Fiona Males, Ann Dean, Bronwen Hewer. Ken & Barbara Young and Guy Marshall.

2. To Receive the Revised Electoral Roll

The Electoral Roll is defined as a list of eligible people to vote at such meetings. Those who are not on the electoral roll and not resident in the Parish are not eligible to vote. Clergy are not eligible to vote in the elections of laity.

The total number on the Electoral Roll for 2022 is **179**

3. To receive the revised minutes of the meeting held on 16th May 2021

Accurate record

Proposed: Jane Larman Seconded: Sue Dyson *nem con*

4. Election of members to St Albans Deanery Synod

The Synod meets 3 times a year and links St Michael's to the next level for church governing. There are 3 people allocated to the St Albans Deanery Synod, namely Sue Dyson, Graham Willey and Billy Pither. Billy wishes to now step back and therefore this role is vacant.

As no one came forward to fill this role, the position remains vacant.

5. Delegation of Churchwardens' power in respect of St. Mary's, Childwick Green, to those elected as Deputy Churchwarden[s]

Churchwardens' power has been delegated to Deputy Churchwarden[s] for over 30 years.

Proposed: Mark Pedroz Seconded: Graham Willey *nem con*

6. Election of Deputy Churchwarden[s]

Paul Barnes was elected.

Kenneth wishes it to be **noted** that whilst Paul is our longest serving officer he has, understandably, indicated his intention to stand down after the new vicar is appointed.

Kenneth gave thanks to Paul who works so hard for St. Mary's.

Proposed: Chris Allen Seconded: Russell Palmer *nem con*

7. Election of members to the PCC

There are 15 elected members on a rolling triennial basis. Currently there are 5 vacancies [with a 3-year term].

There are 4 nominations: David Carter, Lynn Ashmore, Sue Vaughan and Kevin Keenan.

Proposed: Jane Larman Seconded: Richard North *nem con*

This leaves three vacancies: one for the triennium ending APCM 2025; two for the period ending APCM 2023. PCC is empowered to fill these vacancies between APCMs.

It is noted that three of the four sub-committee chairs are not on the PCC. However, these committees need to report to the PCC at the six meetings held during the year. It would be, therefore, necessary to share PCC minutes and other papers with the committee chairs and other co-opted who wish.

Nigel Voyce to update the Charity Commission website with our latest trustee details.

Our thanks go to Fiona Males for her work as Secretary of PCC. Additionally, we remember in prayer Bronwen Parr who recently died and worked as Chair of the Pastoral & Worship Committee and will be missed.

8. Elections of St Mary's sub-committee

The following lay members were elected:

Carolyn Barnes, Eike Davis, William Davis, Sarah Worth, Richard Rushman, Ingrid Rushman, Paul Barnes and Helen Chapman.

Proposed: Patsy Cann Seconded: Val Chiesa *nem con*

9. Election of Stewards (Sidesmen)

The following were elected

Proposed: Ginny Hawkins. Seconded: Sue Dyson *nem con*

Chris Allen	Bob May
Carolyn Barnes	Guy Marshall
Roy Brooks	Kathryn Matthews
Margaret Brooks	John Matthews
Val Carberry	Sarah McJannet
Guido Chiesa	Richard North
Justin Costin	Yolissa Palmer
Eike Davis	Russell Palmer
Susan Drummond	Stephanie Rainbow
Di Edworthy	Neil Rainbow
John Facer	Imogen Slaughter

Alison Ferreira	Jenny Tarvet
Mike Ford	Anthony Taylor
Geoff Goodall	Nigel Voyce
Jenny Hehl	Maureen Voyce
Bronwen Hower	Graham Willey
Jacqueline Hoddy	Gordon Wright
Gill Huckerby	Barbara Young
Margaret Hughes	Ken Young
John Hughes	Kevin Yiu
Penny Kent	Anne Yiu
Wendy Klein	
Jane Larman	
Cornelia Lawrence	
Sophie Levitt	
Fiona Males	
Guy Marshall	

It should be noted all Stewards who serve during the 9.30am service are required to have the appropriate safeguarding training and check needed by the end of August 2022.

10. Election of Assistant Churchwardens for St Michael's

Rachel Naylor, Sue Dyson, Chris Allen and Anita Lindeman are willing to serve in this capacity.

Proposed: Mark Pedroz Seconded: Alison Ferreira *nem con*

Patsy Cann is presently on her Reader Training and in 12 months' time completes this. Once licensed she could become an Ex-officio Member of the PCC. At next year's meeting it will be necessary to enquire whether Patsy will be willing to do this

11. To receive the Annual Report of the PCC including Accounts for the year ended 31st December 2021

The AR has been approved by the PCC and Brendan Chambers [the Inspector of Accounts].

nem con

Nigel will send these docs to the Diocese and Charity Commission.

Many thanks to Nigel for his hard work on the accounts.

12. Appointment of Reviewing Accountant

Inspector of Accounts Brendan Chambers appointed on the basis that he will stand again.

Proposed: Sue Vaughan Seconded: Chris Allen *nem con*

13. Chairman's remarks.

The Chairman will confine himself this morning mainly to commenting on practicalities in three areas:

- the state of the parish **post-corona**;
- a stocktake on issues of **fabric and finance** as we head from corona into vacancy;
- arrangements for the **vacancy**.

From these I will extract a little about a fourth area: i.e. **mission principles** worthy of ongoing deliberation as you go forward. This will leave next Sunday to set all of this onto a bigger canvas of big theology and history.

1. Corona Recovery

All regular services and many of our activities are now back. Some have evolved – e.g. Lunch Club into walking + lunch, magazine into more electronic comms.

The 3 smaller services have all grown as we have emerged from pandemic, continuing the trend seen pre- corona: the Sunday 8am, 6pm and Wednesday 10.30am all averaged attendance of low teens in the first third of 2022.

9.30am a different picture. In the first third of 2022, adults were 2/3rds of 2019 levels, children just 60%. Re-establishing good habits is necessary for all ages – encourage one another; important message to get out there about children's church back – as *one part* of our provision for children.

Tentative evidence since Easter suggests that this exhortation to re-establish healthy habits of worship is cutting through; numbers have firmed further at 9.30am. Easter Day was particularly striking – third strongest Easter 9.30am attendance in last 20 years and second strongest attendance by children in last 30 years. Vast majority had not come specifically to support the baptism candidates.

Occasional offices remain strong: Wedding backlog cleared; Backlog remaining of baptisms and Burial of Ashes

Halls occupancy strong. This is important (people + diversified income) Crude projections for this year:

- Mem Hall – full – sim to 2019 levels
- PC - up 25% on 2019
- SR – double 2019 levels

Well done, Danielle.

Visitor numbers – important because visitors become pilgrims

- less international [national picture – full recovery 2024-25] – noticeable in visitor book here at St Michael's; locals and UK visitors probably stable – thank you to openers
- anecdotal evidence [visitor book and cash donations] that footfall is up and more around the year at St Mary's]

2. Fabric and finance

- Refurb – plastering, painting
- WiFi – planning / Faculty
- Choir vestry roof

Quinquennial Inspections at both churches → medium-term projects

- St Mary's roof
- St Michael's tower

Fortunate to have the support of the Friends who have benefitted from legacies

Legacy of David Fletcher to PCC – reflects his character (generous and focussed on H&S) need to celebrate this and encourage others

Need to spend or invest - inflationary pressures coming down the line

Overall, we have weathered the last two years remarkably well – in large part due to generous donors. Inflation is looming; please join Parish Giving Scheme if you haven't already and maintain or increase your support if circumstances permit

3. Vacancy

Timescale – IVM 7th June; Parish Profile; interviews;

Excellent teams, established policies, and robust structures; this will be necessary because this is an unusually large parish to be entering vacancy without *any* liturgical ministry (curates, readers, SSMs) formally licensed to it. Very grateful to those who have kindly agreed to contribute to those who are leading services. Make the most of the diversity of voice which they will bring while maintaining your commitment to a pattern of regular familiar worship.

Particular thanks to those who will be doing more – especially CWs; you need to cherish, protect and support them

4. Mission Principles

Finally, let me draw from the above a couple of observations which might contribute to your shared mission and ministry beyond the vacancy

- (i) Firstly, in terms of practicalities, work on PP should go some way towards the new MAP – due 2023 in tandem with which the new incumbent will bring her or his fresh perspective and ideas (very important).
- (ii) Secondly, in terms of principles, strong attendance at Easter, ongoing value of both churches to weekday visitors, and strong parental engagement on Wednesday mornings and at other school uses of the church suggests to me that the social topography which pre-dated the pandemic remains fundamentally the same, if anything now with an enhanced sense of the significance of things Eternal. The challenge is to tap into that and to encourage it further in. If people are fundamentally the same and the context of those people is fundamentally the same [and I have never believed in any 'new' normal as you know] then the principles which have undergirded the mission of the parish in recent years are likely to be of continued value going forward. These are summarised in several complementary empirical studies, which I commend to all of you, and especially to those elected to PCC
 - a. The CofE report *From Anecdote to Evidence*
 - b. Bob Jackson – most recently *The Road to Growth*
 - c. Leading your Church into Growth

These studies identify one thing that is not associated with growth and several things that are.

Don't fall succumb to the naïve assumption of the Telegraph-reading classes that churches labelled happy clappy grow and others don't. It's not true. We know, empirically, that growth and decline is not a function of church tradition or worship style.

No single formula or silver bullet but these studies say that growing churches are characterised by many or most of the following characteristics:

- Intentionality about growth – may mean downplaying other stuff
- Welcome - as a whole-church reality not as rhetoric
- Children
- Nurture of enquirers – not necessarily the Alpha course (we've never run it here) but the conversations and exploration that programmes such as Alpha facilitate
- Open church buildings
- Good leadership – lay and ordained
- Collaborative ministry
- Willingness to change

I commend all of these to your prayers, deliberations and collective action.

14. Matters arising from minutes of 16th May 2021 or discussion of matters of general parochial interest – to be received in advance at kennethpadley@gmail.com.

No matters arising had been submitted in advance.

15. Date of Next Meeting

Next APCM 21st May 2023

Proposed. Mark Pedroz

nem con

PCC Year Ahead:

These are prebooked at the relevant hall:

13th July – Memorial Hall; 7th September – Parish Centre; 2nd November – Parish Centre; 4th January 2023 – Parish Centre; 1st March – St Mary's Schoolroom; 3rd May – Parish Centre

16. Grace

Meeting closed.

Accounts for the Ecclesiastical Parish of St Michael, St Albans



Treasurer's Review for the period						
From	Period start date			To	Period end date	
	1st	January	2022		31st	December 2022

I present the accounts for the year ended 31st December 2022 of St Michael's Church with St Mary's, Childwick Green for consideration and reception by the APCM, having been approved by the PCC via email on 11 May 2023. The accounts have been inspected by Brendan Chambers and his report is annexed to these accounts. The PCC express their grateful thanks to him for this undertaking.

These accounts have been prepared under the Charities Commission Statement of Recommended Practice (SORP) 2005 for Accrual Accounts using the format of the Charity Accounting Templates and accompanying notes.

Review of Financial position at year end

As we recover from the pandemic we moved into an Interregnum with its associated period of change and challenges during which we were fortunate to maintain a vital level of donations and Gift Aid of £117k (2021 £128k). Our income further benefitted from a most generous legacy of £86k (2021 £5k). Overall expenditure increased £31k as we continued to maintain our buildings whilst energy bills across our buildings increased this year to £15k as opposed to £7k in 2021.

General (operating) Fund - Unrestricted

The General Fund showed a deficit of £17k (2021 £5k) despite the legacy attributed to this fund of £31k off set by the deficit on the unrestricted St Mary's fund £(17k) now assigned to the General Fund as underwritten by St Michael's PCC. Interregnum costs for the period May – Dec were £5k.

Designated Funds - Unrestricted

These funds showed an overall contribution of £20k (2021 £8k) due to the increase in Rent and Letting income of £23k as we return our lettings towards capacity levels. We continued to maintain our properties in good letting order with a new car park at St Marys and upgraded lighting in the Memorial Hall.

Designated Funds - Restricted

The Restricted Funds benefitted from a most generous legacy to our new Health and Safety Fund of £55k.

Reserves Policy

The long-term investments in Note 6 comprise of 4 separate investments in investment income and property units. These investments are stated in the Balance Sheet (Note 17) with combined market values as at 31st December 2021 of £343,664 (2020 £386,756). As with many investments we experienced a reduction in valuations during the year of £43,091 (2021 £48,375 increase) resulting in a cumulative unrealised revaluation reserve over original cost at the year-end of £175,030 (2021 £218,121).

Nigel Voyce ACMA (Retired)
PCC Treasurer



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Michael's Parochial Church Council

On accounts for the year
ended

31st December 2022

Charity no
(if any) 1132915

Set out on pages

1-18

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Financial Accountants]

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26/4/2023

Name:

BRENDAN CHAMBERS F.F.A.

Relevant professional
qualification(s) or body
(if any):

F.F.A.

4 HOLLYBUSH AVENUE, ST ALBANS
HERTFORDSHIRE. AL2 3AD.

Section B	Disclosure
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Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Give here brief details of any items that the examiner wishes to disclose.		Examiner's statement



St Michael's Parochial Church Council			Charity No (if any)	1132915	
Annual accounts for the period					
Period start date	01/01/2022	To	Period end date	31/12/2022	

Section A Statement of financial activities



Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
		F01	F02	F03	F04	F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	155,636	54,600	-	210,236	140,724
Charitable activities	S02	5,469	-	-	5,469	3,226
Other trading activities	S03	9,926	-	-	9,926	13,554
Investments	S04	101,028	-	-	101,028	64,293
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	272,059	54,600	-	326,659	221,797
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	138,977	-	-	138,977	103,664
Charitable activities	S09	130,040	-	-	130,040	133,972
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	269,017	-	-	269,017	237,636
Net income/(expenditure) before investment gains/(losses)	S13	3,042	54,600	-	57,642	- 15,839
Net gains/(losses) on investments	S14	-	-	-	-	18,623
Net income/(expenditure) Extraordinary items	S15	3,042	54,600	-	57,642	2,784
Transfers between funds	S16	-	-	-	-	-
Other recognised gains/(losses):	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	3,042	54,600	-	57,642	2,784
Reconciliation of funds:						
Total funds brought forward	S21	350,122	633	-	350,755	347,971
Total funds carried forward	S22	353,164	55,233	-	408,397	350,755

Section B

Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	343,665	-	-	343,665	386,756
Total fixed assets		B05	343,665	-	-	343,665	386,756
Current assets							
Stocks	(Note 18)	B06	-	599	-	599	599
Debtors	(Note 19)	B07	2,673	-	-	2,673	687
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	238,967	2,468	-	241,435	181,855
Total current assets		B10	241,640	3,067	-	244,707	183,141
Creditors: amounts falling due within one year	(Note 20)	B11	4,945	-	-	4,945	1,021
Net current assets/(liabilities)		B12	236,695	3,067	-	239,762	182,120
Total assets less current liabilities		B13	580,360	3,067	-	583,427	568,876
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	580,360	3,067	-	583,427	568,876
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	55,233	-	55,233	633
Unrestricted funds		B19	353,164	-	-	353,164	350,122
Revaluation reserve		B20	175,030	-	-	175,030	218,121
Total funds		B21	528,194	55,233	-	583,427	568,876

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Mrs Valerie Chiesa - Church Warden during Interregnum	22/04/23
	Nigel Voyce ACMA(ret'd) PCC Treasurer	22/04/23

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not Applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not Applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not Applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes* ☒
No* ☐

* -Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	Not Applicable
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	Not Applicable
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	Not Applicable

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes* ☒
No* ☐

* -Tick as appropriate

Please disclose:

(i) the nature of any changes;	Not Applicable
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	Not Applicable
(iii) where practicable, the effect of the change in one or more future periods.	Not Applicable

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes* ☒
No* ☐

* -Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	Not Applicable
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	Not Applicable
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	Not Applicable

Note 2 Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. 	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Government grants	The charity has received government grants in the reporting period	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Support costs	The charity has incurred expenditure on support costs.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
				✓
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes	No	N/a
		✓		
2.3 EXPENDITURE AND LIABILITIES				
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
		✓		
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
		✓		
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
		✓		
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
				✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
				✓
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		✓		
Deferred income	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		✓		
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		✓		
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		✓		
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
		✓		
2.4 ASSETS				
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.	Yes	No	N/a
				✓
Intangible fixed assets	The depreciation rates and methods used are disclosed in note 9.2.	Yes	No	N/a
	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5			✓
	They are valued at cost.	Yes	No	N/a
				✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	Yes	No	N/a
				✓
	They are valued at cost.	Yes	No	N/a
				✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes	No	N/a
		✓		
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes	No	N/a
		✓		
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes	No	N/a
		✓		
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes	No	N/a
		✓		
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes	No	N/a
		✓		
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes	No	N/a
		✓		

Current asset investments

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes

No

N/a

✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes

No

N/a

✓

POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE

Section C	Notes to the accounts	(cont)
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Note 3 Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	Analysis					
Donations and legacies:	Donations and gifts	97,259	-	-	97,259	112,738
	Gift Aid	20,140	-	-	20,140	15,836
	Legacies	31,500	54,600	-	86,100	5,191
	General grants provided by government/other charities	6,737	-	-	6,737	6,959
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	155,636	54,600	-	210,236	140,724
Charitable activities:		-	-	-	-	-
		-	-	-	-	-
	Activities for generating/raising funds	5,469	-	-	5,469	3,226
	Other	-	-	-	-	-
	Total	5,469	-	-	5,469	3,226
Other trading activities:		-	-	-	-	-
	Traidcraft	-	-	-	-	-
	PCC Fees	9,926	-	-	9,926	13,554
	Other	-	-	-	-	-
	Total	9,926	-	-	9,926	13,554
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	14,549	-	-	14,549	13,440
	Rental and letting income	86,479	-	-	86,479	50,853
	Other	-	-	-	-	-
	Total	101,028	-	-	101,028	64,293
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		272,059	54,600	-	326,659	221,797

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Not Applicable

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Not Applicable

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Single legacy of £86,100 of which £54,600 is Restricted

Section C **Notes to the accounts** **(cont)**

Note 6

Analysis of expenditure

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	Analysis					
Expenditure on raising funds:	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants	-	-	-	-	-
	Operating membership schemes and social lotteries	-	-	-	-	-
	Staging fundraising events	9,043	-	-	9,043	7,017
	Fundraising agents	-	-	-	-	-
	Operating charity shops	-	-	-	-	-
	Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
	Advertising, marketing, direct mail and publicity	91	-	-	91	100
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities	71,649	-	-	71,649	35,680
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	58,194	-	-	58,194	60,867
		-	-	-	-	-
	Total expenditure on raising funds	138,977	-	-	138,977	103,664
Expenditure on charitable activities	Missionary and Charitable Giving	1,132	-	-	1,132	1,786
	Parish Share	86,742	-	-	86,742	86,736
	Ministry	8,643	-	-	8,643	18,008
	Worship/Choir/Organ	17,320	-	-	17,320	13,222
	Administration	16,203	-	-	16,203	14,220
	Total expenditure on charitable activities	130,040	-	-	130,040	133,972
Separate material item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total other expenditure	-	-	-	-	-

TOTAL EXPENDITURE	269,017	-	-	269,017	237,636
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Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1	Missionary and Charitable Giving - UK		0	1,132	1,786
Activity 2	Missionary and Charitable Giving - Overseas		0	0	0
Other	Parish, Ministry, Worship and Administration		0	128,908	132,186
Total			0	130,040	133,972

Prior year expenditure on charitable activities can be analysed as follows:	Giving to recognised Registered Charities
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Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)	
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Section C	Notes to the accounts
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Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
200	200

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	32,929	31,211
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	32,929	31,211

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Not Applicable

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	4	4
Total	4	4

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash, asset etc.)	
The extent of redundancy funding at the balance sheet date	
Please state the accounting policy for any redundancy or termination payments	

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	386,756	-	-	-	386,756
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	43,091	-	-	-	43,091
Carrying (fair) value at end of year	-	343,665	-	-	-	343,665

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	343,665	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	343,665	-
Grand total (Fair value at year end+Cost less impairment)		

17.3 If your charity holds investment properties, please complete the following note:

(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity	Not Applicable
(ii) Name or independent valuer, if applicable, and relevant qualifications	Not Applicable
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds	Not Applicable
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements	Not Applicable

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

	This year	Last year
	£	£
Cash or cash equivalents	-	-
Listed investments	343,665	386,756
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	343,665	386,756

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	599	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	599	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	599	-	-	-
Total previous year	-	599	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

Not Applicable

Section C	Notes to the accounts	(cont)
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Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
2,673	687
-	-
2,673	687

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
Total	-

Section C	Notes to the accounts	(cont)
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Note 20 **Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	-	-	-	-
Taxation and social security	-	-	-	-
Other creditors	4,945	1,021	-	-
Total	4,945	1,021	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

Movement in deferred income account

Balance at the start of the reporting period
 Amounts added in current period
 Amounts released to income from previous periods
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C	Notes to the accounts	(cont)
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Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;
- an indication of the uncertainties about the amount or timing of those outflows; and
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

21.2 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

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21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

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Section C	Notes to the accounts	(cont)
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Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other Deposit Accounts
Total

This year £	Last year £
-	-
107,254	107,254
130,766	71,075
3,415	3,526
241,435	181,855

Section C	Notes to the accounts	(cont)
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Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
Fund names			£	£	£	£	£	£
General Fund	UR	General Operating Fund	- 4,660	183,659	- 201,003	-	-	- 22,004
Parish Centre	UR	Operation/Lettings	11,927	34,339	- 24,303	-	-	21,963
Organ Fund	UR	Organ Maintenance	10,931	504	- 184	-	-	11,251
Tower West -Grimthorpe	UR	Tower Maintenance	- 3,041	508	-	-	-	- 2,533
Churchyard - Forrester	UR	Churchyard Maintenance	10,634	625	-	-	-	11,259
Health and Safety	R	H & S equipment and maintenance	-	54,600	-	-	-	54,600
Change Ringers	UR	Society of Change Ringers	3,461	450	- 432	-	-	3,479
School House Flat	UR	Rental and maintenance of Flat	- 4,570	14,330	- 4,248	-	-	5,512
Goldhawk Capital Fund	UR	Specific Church Maintenance	306,933	-	-	-	-	306,933
Goldhawk Woodwork Fund	UR	Restore woodwork in church	3,323	-	-	-	-	3,323
Choral Scholarship	UR	Encourage Choral Scholars	1,689	170	- 535	-	-	1,324
Choristers Fund	UR	Choir	2,835	797	- 579	-	-	3,053
Memorial Hall	UR	Lettings	- 7,966	34,069	- 30,724	-	-	- 4,621
Redecoration Fund	UR	Church Redecoration	18,626	-	- 4,401	-	-	14,225
Traidcraft	R	Trading of Eco Conscious goods	633	-	-	-	-	633
Total Funds			350,755	324,051	- 266,409	-	-	408,397

Section C	Notes to the accounts	(cont)
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Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	1/1/21 Fund balances b/f £	Income £	Expenditure £	Transfers £	Gains and losses £	31/12/21 Fund balances c/f £
General Fund	UR	General Operating Fund	- 64,804	158,710	- 163,723	65,157	-	- 4,660
Parish Centre	UR	Lettings/Maintenance	15,220	13,311	- 16,604	-	-	11,927
School House Flat	UR	Lettings/Maintenance	- 5,301	15,013	- 14,282	-	-	- 4,570
Redecoration Fund	UR	Church Redecoration	17,521	1,105	-	-	-	18,626
Memorial Hall	UR	Lettings/Maintenance	15,739	21,146	- 44,851	-	-	- 7,966
Tower West Grimthorpe Fund	UR	Major Build Project	4,286	2,055	- 9,382	-	-	- 3,041
Goldhawk Capital Fund	UR	Church Maintenance	353,467	-	-	- 65,157	18,623	306,933
Other funds	UR	N/a	11,843	10,457	11,206	-	-	33,506
Total Funds			347,971	221,797	- 237,636	-	18,623	350,755

Section C**Notes to the Accounts****(cont)****Note 29****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts.

Endowment Fund Assets - Held in trust for the PCC by the Diocese

These assets have been left to St Michael's PCC by our benefactors in trust for the invested income to be used for designated purposes by the church.
The PCC can change the investment but is not authorised to spend the capital comprising those funds without Diocese authority

(i) Capital

The market value of such Endowment funds at the balance sheet date was as follows:

	CBF Investmnt Fund (UK equity stocks Value at 31/12/21 £	Withdrawn	CBF Investmnt Fund (UK equity stocks Value at 31/12/22 £	Total 2022 Unrealised Gain/(Loss) £	CBF Deposit Accrued Interest 31/12/21 £	2022 Interest rec'd and withdrawn £	CBF Deposit Accrued Interest 31/12/22 £
St Michael's							
(1) Chancel Fund	1,450		1,281	-169			
(2) Dashwood bequest (Upkeep Gdn of	7,016		6,198	-818			
(3) Forrester bequest (Churchyard Upkeep)	23,792		21,019	-2,773			
(4) Grimthorpe bequest (Church Repair Fund)	19,317		17,066	-2,251			
St Mary's							
(1) Joel bequest	63,988		72,428	8,440	3,191	1,962	5,153
Total at Year End	115,563		117,992	2,429			

(ii) Income

Dividends from equity investments are included in the Statement of Financial Activities on Section C Note 3
Interest on the St Mary's CBF Deposit Account is held by the Diocesan Office and does not form part of the capital

(iii) Joshua Lomax (For a Sermon)

The value at 31/12/22 was £273 (2021 £308)